



Pioneer Technology & Arts Academy

BOARD MEETING MINUTES

The Board of Directors of Pioneer Technology & Arts Academy of Nevada held a Board of Directors meeting on Monday, February 3, 2025 at 2:00 PM (Nevada Time) on Google Meet Online.

To join the video meeting, click this link:
<https://meet.google.com/kyt-ddun-bhg>

Otherwise, to join by phone,
 dial +1 662-747-1090 and
 enter this PIN: 357 730 955#

Agenda Posted Address: 6670 S. Tenaya Way #190 Las Vegas, NV 89113

I. Call the Meeting to Order and Board President Welcome

Erin Phillips, Board President called the meeting to order at 2:00 pm and called for Roll Call.

Board Member	Present	Absent
Erin Phillips – Board President	Present	
Rudy Pamintuan – Board Member	Present	
Annette Dawson Owens – Board Member	Present	

Non-Board members present:

Shubham Pandey

Cozette Moore (Note taker / Timekeeper)

Jeffrey Hernandez – PTAA Operations

Mark Viera – PTAA Operations

Kristen Guthrie – Principal

Artur Grants – Leadership and Process Specialist

Timothy Gadson – Launch support

Jazmin Burgeos – PTAA team

II. Open for Public/Parental Comment

NOTE: Comments can only be made related to agenda items listed on this agenda.
 Each individual can have up to two minutes.

To sign up for Public/Parental Comment, please email Ms. Cozette Moore, Business Administrator, cmoore@ptaaschool.org, by 4:00 PM **day before the meeting**.

Erin Phillips, Board President called for Public Comments during this period of the agenda that are related to agenda items only. Each individual can have up to three (3) minutes to comment. Erin Phillips called upon Cozette Moore if any one had signed up or emailed any public comment. None were received. There was no one present for public comment at the meeting.

III. Action Items

A. ACTION ITEM: Adoption of February 3rd, 2025 Governing Board Agenda

Erin Phillips called for a motion for Adoption of February 3, 2025 Governing Board Agenda. Annette Dawson Owens made a motion to adopt the February 3, 2025 Governing Board Agenda. The motion was seconded by Rudy Pimantuan. Ayes – all; Nays – none. Motion carried to adopt the February 3rd Governing Board Agenda.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nays - none

B. ACTION ITEM: Approval of November 19, 2024 Governing Board Minutes

Erin Phillips called for a motion for approval of November 19, 2024 Governing Board Minutes. Rudy Pimantuan made a motion to approve the November 19, 2024 governing Board Minutes. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried to approve November 19, 2024 Governing Board Minutes.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nays - none

C. ACTION ITEM: Approval of the School Calendar for the 2025 - 2026 School Year

Erin Phillips called for discussion prior to action for the School Calendar for the 2025-2026 School Year. Jeffrey Hernandez presented to the Board that the calendar was created based on the minute requirements that the State has of the school based on the grade configuration. Because we are leasing the building of another site, we try to mirror the calendars of the other site so that the funnel of the feeder pattern approach will be able to be there for the 8th graders going into 9th grade. The calendar affords the teachers to have professional development days. The calendar meets the requirements and takes into the account the unique circumstances of the community that the school is going to serve.

Erin Phillips called for a motion for approval of the School Calendar for the 2025 - 2026 School Year. Rudy Pimantuan made a motion to approve the School Calendar for the 2025 - 2026 School Year. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried to approve the School Calendar for the 2025 - 2026 School Year

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nays - none

D. ACTION ITEM: Approval of the School Bell Schedule for the 2025 - 2026 School Year

Erin Phillips called for discussion prior to action for the School Bell Schedule for the 2025-2026 School Year. Jeffrey Hernandez presented to the Board the Bell Schedule for the 2025-2026 School Year. The schedule is a straight schedule and mirrors the current bell schedule of the school facility we are leasing. It is a 7-period schedule for students with passing time in between and lunch time. Annette Dawson Owens inquired if there was enough parking traffic pattern at the location with school starting and ending at the same time. Jeffrey Hernandez responded the traffic patterns for arrival and dismissal at this point, given the protected enrollment and amount of students that walk and drive is balanced.

Erin Phillips called for a motion for approval of the School Bell Schedule for the 2025 - 2026 School Year. Annette Dawson Owens made a motion to approve the School Bell Schedule for the 2025 - 2026 School Year. The motion was seconded by Rudy Pimantuan. Ayes – all; Nays – none. Motion carried to approve the School Bell Schedule for the 2025 - 2026 School Year

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nays - none

E. ACTION ITEM: Approval of the Enrollment Policies and Application for the 2025 - 2026 School Year

Erin Phillips called for discussion prior to action of the Enrollment Policies and Application for the 2025-2026 School Year. Shubham Pandey presented for discussion the enrollment requirements specific to the lottery for a new school and the team can talk about specific applications. The SPCSA state requirement is to make sure we have a 45-day lottery for a new school. We started on January 15, 2025 on the website with a one-page. Once 45-days have passed if there are more applications than seats, applications go into the lottery system. After the lottery deadline is complete, if there are not enough applications for the seats, standard enrollment process will begin.

Erin Phillips called for a motion for approval of the Enrollment Policies and Application for the 2025 - 2026 School Year. Rudy Pimantuan made a motion to approve the Enrollment Policies and Application for the 2025-2026 School Year. The motion was seconded by Annette Dawson Owens. Ayes – all; Naves – none. Motion carried to approve the Enrollment Policies and Application for the 2025 - 2026 School Year

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Naves - none

F. ACTION ITEM: Approval of the Parent Handbook and Contract for the 2025 - 2026 School Year

Erin Phillips called for discussion prior to action of the Parent Handbook and Contract for the 2025-2026 School Year. Shubham Pandey presented for discussion the Parent Handbook and Contract for the 2025-2026 School Year. It is a work-in-progress file we will continue to fill in. We want to complete this to pass out the handbooks that the students will sign that they have received the handbook and policies.

Erin Phillips called for a motion for approval of the Parent Handbook and Contract for the 2025 - 2026 School Year. Annette Dawson Owens made a motion to approve the Parent Handbook and Contract for the 2025-2026 School Year. The motion was seconded by Rudy Pimantuan. Ayes – all; Naves – none. Motion carried to approve the Parent Handbook and Contract for the 2025 - 2026 School Year

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Naves - none

G. ACTION ITEM: Approval of the Sublease Agreement for Pioneer Technology & Arts Academy of Nevada (PTAA) with a high school option at FuturEdge.

Erin Phillips called for discussion prior to action of the Sublease Agreement for Pioneer Technology & Arts Academy of Nevada (PTAA) with a high school option at FuturEdge. Shubham Pandey presented to the Board for discussion the Sublease Agreement for Pioneer Technology & Arts Academy of Nevada (PTAA) with a high school option at FuturEdge. This is the same sublease that was presented and approved by FutureEdge at the last board meeting. It is a year to year contract. It highlights that we will be doing a sharing base on the student head count to share the load.

Erin Phillips called for a motion for approval of the P Sublease Agreement for Pioneer Technology & Arts Academy of Nevada (PTAA) with a high school option at FuturEdge. Rudy Pimantuan made a motion to approve the Sublease Agreement for Pioneer Technology & Arts Academy of Nevada (PTAA) with a high school option at FuturEdge. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried to approve the Sublease Agreement for Pioneer Technology & Arts Academy of Nevada (PTAA) with a high school option at FuturEdge.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nays - none

IV. Discussion Items

A. Principal/School Management Board Update:

Erin Phillips called for discussion for the Principal/School Management Board Update. Shubham Pandey requested to combine Discussion Items A and B. The items will be a combination of the Principal/School Management Board Update and Marketing and Enrollment Status. Shubham Pandey introduced Kristen Guthrie that will be the share Principal between PTAA and FutureEdge. The majority of people will be working in a shared capacity to help both schools be successful. One of the goals is to finish the lottery and get to the enrollment stage. AI events will be scheduled to help parents walk through the process for information. Shubham Pandey discussed community events being scheduled for enrollment campaigns and coordinate scheduling.

B. Marketing and Enrollment Status

Item B. combined with Item A in discussion.

VI. Old Business

None.

VI. New Business

- (Discussion and/or Action)

None.

VII. Public Comments (Final)

- Open for public comments unrelated to agenda items.

No one present at the meeting for Public Comments (Final).

VIII. Adjournment

Erin Phillips called for a motion to adjourn the meeting. Rudy Pamintuan made a motion to adjourn the meeting. The motion was seconded by Annette Owens. Ayes – all; Nays – none. Motion carried to adjourn meeting at 1:48 pm.

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nays - none