



BOARD MEETING MINUTES

The Board of Directors of Pioneer Technology & Arts Academy of Nevada held a Board of Directors meeting on Friday, April 11, 2025 at 8:00 AM (Nevada Time) on Google Meet Online.

To join the video meeting, click this link:

<https://meet.google.com/kyt-ddun-bhg>

Otherwise, to join by phone,

dial +1 662-747-1090 and

enter this PIN: 357 730 955#

Agenda Posted Address: 6670 S. Tenaya Way #190 Las Vegas, NV 89113

I. Call to Order and Roll Call

Board President Erin Phillips called the meeting to order at 8:00 AM and conducted a roll call.

Board Member	Present	Absent
Erin Phillips – Board President	Present	
Rudy Pamintuan – Board Member	Present	
Annette Dawson Owens – Board Member	Present	
Nabin Timilsina – Board Member	Present	
Karla Severson – Board Member	Present	

Non-Board Members Present:

- Shubham Pandey
- Cozette Moore (Note Taker / Timekeeper)
- Jeffrey Hernandez (PTAA Operations)
- Kristin Guthrie (Principal)
- Artur Glants
- Timothy Gadson

II. Open for Public/Parental Comment

Erin Phillips called for Public/Parental Comment. No public comments were received via email or during the meeting. Each individual can have up to three (3) minutes to comment. Erin Phillips called upon Cozette Moore if any had signed up or emailed any public comment. No public comments were received via email or during the meeting.

III. Action Items

A. ACTION ITEM: Adoption of April 11th, 2025 Governing Board Agenda

Erin Phillips called for a motion for Adoption of April 11, 2025 Governing Board Agenda. Rudy Pamintuan made a motion to adopt the April 11, 2025 Governing Board Agenda. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried to adopt the April 11, 2025 Governing Board Agenda.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina - Aye

Nays - none

B. ACTION ITEM: Approval of February 22nd, 2025 Governing Board Minutes

Erin Phillips called for a motion for Approval of February 22nd, 2025 Governing Board Minutes. Annette Dawson Owens made a motion for approval of February 22nd, 2025 Governing Board Minutes. The motion was seconded by Rudy Pamintuan . Ayes – all; Nays – none. Motion carried to adopt the February 22nd, 2025 Governing Board Minutes.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nays – none

C. ACTION ITEM: Approval of Updated English Learner Policy

Erin Phillips called for a motion for approval of Updated English Learner Policy. Annette Dawson Owens made a motion to approve the Updated English Learner Policy. The motion was seconded by Nabin Timilsina. Ayes – all; Nays – none. Motion carried to approve the Updated English Learner Policy.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nayes – none

Rudy Pamintuan requested to Board members to make a motion to approve all items from D, E, F, G, H, I, J, K? Erin Phillips was informed by Artur Glants that some of the policies are updates and if all of the Board Members had a chance to review and are comfortable with them and for SPCSA purposes, we need to separate Item I. for the Budget and Item K. CMO contract. Jeffrey Hernandez stated to the Board, before items can be approved as a bundle, there would need to be a Consent Agenda for the items to become a Consent Agenda for Items D through K. The items can then be approved as a Consent Agenda as long as the Board Members have reviewed the items and have no questions.

Rudy Pamintuan retracted his former motion request for all items D through H and changed his motion for Items D-H and J to be included in a Consent Agenda to be approved by the Board.

Erin Phillips called for a motion to approve a Consent Agenda for items D thru H and J. Rudy Pamintuan made a motion to approve a Consent Agenda for Agenda items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nayes – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nayes – none

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nayes – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nayes – none

D. ACTION ITEM: Approval of Updated Parent/Student Handbook–

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nays – none

E. ACTION ITEM: Approval of Updated Special Education Policies.

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nays – none

F. ACTION ITEM: Approval of Updated McKinney-Vento Policies

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nays – none

G. ACTION ITEM: Approval of Updated Policies for Identifying Students in Foster Care

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nays – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nayes – none

H. ACTION ITEM: Approval of Updated Employee Handbook

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nayes – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nayes – none

J. ACTION ITEM: Approval of School Calendar for the 2025 -2026 Fiscal Year

Erin Phillips called for a motion to pass the Consent Agenda Items D thru H and J. Annette Dawson Owens made a motion to approve the combined items on the Consent Agenda Items D thru H and J. The motion was seconded by Annette Dawson Owens. Ayes – all; Nayes – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Nayes – none

I. ACTION ITEM: Approval of School's Tentative Budget for 2025 – 2026 Fiscal Year

Shubham Pandey spoke to the Board of the Budget for the 2025-2026 school year. We have 100 students that we have planned the Budget around and this is the minimum requirement that we have set up through SPCSA. Those numbers help to have a strong plan on salaries and expenses connected to classrooms.

Erin Phillips called for a motion for approval of School's Tentative Budget for 2025 – 2026 Fiscal Year. Rudy Pamintuan made a motion to approve the School's Tentative Budget for 2025 – 2026 Fiscal Year. The motion was seconded by Annette Dawson Owens. Ayes – all; Nayes – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Karla Severson – Aye

Nayes – None.

K. ACTION ITEM: CMO Updated Contract for 2025-2026 Fiscal Year

Shubham Pandey spoke to the Board regarding the CMO Updated Contract for 2025-2026 Fiscal Year. It is a two-year contract June 1, 2025 to the end of the 2027 school year and has been submitted with the updated dates.

Erin Phillips called for a motion for approval of the CMO Updated Contract for 2025-2026 Fiscal year. Rudy Pamintuan made a motion to approve the School's Tentative Budget for 2025 – 2026 Fiscal Year. The motion was seconded by Nabin Timilsina.. Ayes – all; Nayes – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Karla Severson – Aye

Nayes - none

IV. Discussion Items

Not applicable.

V. Old Business

- (Discussion and/or Action)

None.

VI. New Business

- (Discussion and/or Action)

None.

VII. Public Comments (Final)

No public comments were made.

VIII. Adjournment

Motion: Erin Phillips called for a motion to adjourn the meeting. Rudy Pamintuan made a motion to adjourn the meeting. The motion was seconded by Nabin Timilsina. Ayes – all; Nays – none. Motion carried.

Ayes:

Erin Phillips – Aye

Annette Owens – Aye

Rudy Pamintuan – Aye

Nabin Timilsina – Aye

Karla Severson – Aye

Nays - none

Meeting Adjourned at: 8:21 AM

Minutes Prepared by: Cozette Moore